



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution	MORAN MAHILA MAHAVIDYALAYA
• Name of the Head of the institution	Dr. Tarun Gogoi
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	7002352043
• Mobile No:	9435233191
• Registered e-mail	tgogoi.drc@gmail.com
• Alternate e-mail	principal@moranmahilamahavidyalaya.ac.in
• Address	Moran Mahila Mahavidyalaya
• City/Town	Moranhat
• State/UT	Assam
• Pin Code	785670
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated Colleges
• Type of Institution	Women
• Location	Semi-Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Dibrugarh University				
• Name of the IQAC Coordinator	Pranjal Phukan				
• Phone No.	9954116672				
• Alternate phone No.	8638017662				
• Mobile	9954116672				
• IQAC e-mail address	naacmmm@gmail.com				
• Alternate e-mail address	pranjalphukanmrn@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://www.moranmahilamahavidyalaya.ac.in/pdf/aqar-2022-23-673beb7d9e322.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.moranmahilamahavidyalaya.ac.in/index_page_details.php?page=0012&title=academic-calendar				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.34	2021	28/09/2021	27/09/2026
6. Date of Establishment of IQAC			26/04/2014		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Scheme for Waiver of Admission Fee, Government of Assam	Scheme for Waiver of Admission Fee, Government of Assam	Government of Assam	2023	3172700
Donation by Ranjita Sharma	Donation for Library Development	Ranjita Sharma	2023	300000

8. Whether composition of IQAC as per latest NAAC guidelines	Yes		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File		
9.No. of IQAC meetings held during the year	4		
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes		
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No		
<ul style="list-style-type: none"> • If yes, mention the amount 			

11. Significant contributions made by IQAC during the current year (maximum five bullets)
1. Organized Induction Programme for B.A. 1st Semester Students (FYUGP, NEP-2020) on 7th August, 2023.
2. Awareness Programme on "Menstrual Hygiene and Prevention of Breast Cancer," organized by JJM Hospital, Dibrugarh in Collaboration with Women Study & Development Cell and IQAC, Moran Mahila Mahavidyalaya, held on 10th August, 2023 Resource Person :

Dr. Sanjib Sarmah

3. Workshop on "Implementation of FYUG Programme Under NEP-2020 in Dibrugarh University", organized by Department of Education & IQAC, Moran Mahila Mahavidyalaya in collaboration with Department of Education, HCDG College, held on 17th August, 2023 Resource Person- Prof. Neeta Kalita Barua

4. Talk on "Social Movement, Democracy and the State: in the context of Assam" Organized By Department of Political Science, Moran Mahila Mahavidyalaya, held on 7th October, 2023 Resource Person: Dr. Borun Dey, Assistant Professor, Dibrugarh University

5. Two Days National Seminar on Atmanirbhar Bharat: Educational, Socio-economic, Political and Cultural Perspectives, Organised by Deptt. Of Education & Deptt. Of English, Moran Mahila Mahavidyalaya, In Collaboration With ACTA Sivasagar Zone and Teacher's Unit Moran Mahila Mahavidyalaya, Date:16-17 December, 2023

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Add on Course	Introduce six add on courses such as Yoga, Clothing Construction, Computer (DTP), Beautician, Gymnasium (Weight lifting & Power Lifting) & Communicative English, approved by Dibrugarh University
ICT Facilities	Five new classrooms has been equipped with LCD monitors and Wi-Fi facilities
Organized National Seminar	Two Days National Seminar on Atmanirbhar Bharat: Educational, Socio-economic, Political and Cultural Perspectives, Organised by Department of Education & Department of English, Moran Mahila Mahavidyalaya, In Collaboration With ACTA Sivasagar Zone and Teacher's Unit Moran Mahila Mahavidyalaya, Date:16-17 December, 2023

Organized Workshop	Workshop on "Implementation of FYUG Programme Under NEP-2020 in Dibrugarh University" organized by Department of Education in Collaboration with IQAC, Moran Mahila Mahavidyalaya on 17th August, 2023.
Faculty-exchange programmes	Teacher Exchange Programme organized by Department of Education, Moran Mahila Mahavidyalaya in collaboration with Department of Education, HCDG College, Nitaipukhuri on 04/11/2023
Inter-college sports events	Moran Mahila Mahavidyalaya organized Inter College Taekwondo Competition (Men/Women)-2023-24, under Dibrugarh University, held on 15-16 October, 2023
Career Guidance Programme	Career Guidance Programme organized by Takshashila, School of Civil Services in collaboration with Moran Mahila Mahavidyalaya, held on 09-08-2023
Gender Awareness Programme	Awareness Programme on Menstrual Hygiene and Prevention of Breast Cancer Organized by JJM Hospital, Dibrugarh in Collaboration with IQAC, Moran Mahila Mahavidyalaya on 10th August, 2023.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body	03/02/2025

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	20/12/2024

15. Multidisciplinary / interdisciplinary

Moran Mahila Mahavidyalaya is an affiliated institute to Dibrugarh University and the institution offers higher education in the Arts stream. The institution is presently running the CBCS curriculum offered by the affiliating university which especially puts thrust on interdisciplinary and multidisciplinary approaches for the convenience of the students. Considering the growing importance of interdisciplinary and multidisciplinary approaches, the university has introduced several courses. These courses may be intra-departmental, i.e. Discipline Specific Elective (DSE) as well as inter-departmental, i.e., Generic Elective (GE). The students shall have to choose a minimum number of DSE and GE in every semester as prescribed in the Course Structure. Moreover, the Ability Enhancement Courses (AEC) shall be of two kinds- 'Ability Enhancement Compulsory Courses (AECC)' and 'Skill Enhancement Courses (SEC)'. These courses shall be interdisciplinary (within the Programme) in nature. 'AEC' Courses are the courses based upon the content that leads to Knowledge enhancement. Ability Enhancement Compulsory Courses cover subjects like Environmental Science, Communicative English, and Alternative English/Communicative Hindi /MIL. The Skill Enhancement Courses cover courses like Rural Development, Human Rights, Travel and Tourism Management, National Service Scheme (NSS) etc. These courses may be chosen from a pool of courses designed to provide value-based or skill-based knowledge and should contain both theory and lab/hands-on/training/fieldwork. Besides these, the college also takes initiatives for inter-institutional faculty exchange and student exchange programs under MoUs.

16. Academic bank of credits (ABC):

Since the college is affiliated to Dibrugarh University, therefore the institution adheres to the rules and regulations laid down by the university. The college has started Four Year Undergraduate Programme (FYUGP) as per NEP- 2020 from the academic session 2023-24 under Dibrugarh University guidelines. Dibrugarh University has its mechanism of Academic Bank of Credits (ABC) and it has been prescribed to the colleges. Till date, the university has centrally monitored the ABCs for the affiliating colleges, and therefore, the college has encouraged the enrolled students to register in the

university provided portal and gain the benefits from the ABCs.
17.Skill development:
The college have been undertaken several programmes continuously for promotion and enhancement of skills among the students. The college is also offering six add-on-courses approved by Dibrugarh University viz. Communicative English, Yoga, Clothing Construction (Knitting, Cutting, Embroidery), Computer (DTP), Beautician, and Gymnasium (Weight Lifting/ Power Lifting). In addition, IQAC and Career Counseling & Guidance Cell of the college organized various activities ranging from soft skills to entrepreneurial development for equipping students with the emerging technologies and career avenues. In addition, teachers have been given scopes on regular basis to attend online and direct face to face courses conducted by HRDCs, universities and other institutions.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
The curriculum prescribed for the UG programme by Dibrugarh University has incorporated and integrated traditional Indian knowledge at various levels and courses. The course contents have covered a wide range of traditional Indian knowledge and culture such as Indian Classical Literature in English, Education in Pre-independent & Post-independent India in Education, Indian Political Thought in Political Science, Indian Sociological Traditions in Sociology, Indian Freedom Struggle in History and Economic History of India in Economics, etc. The college also offers an add-on course in Yoga. After the implementation of NEP-2020 from the academic session 2023-24, the college delivers its classes in Assamese and English. Besides, the college has subscribed the e-resources like N-List, and other ICT-based facilities apart from equipping laboratories with technological tools.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
The college has constantly focused on Outcome-Based Education (OBE) in its curriculum aligning with the objectives of the National Education Policy (NEP) 2020 to enhance the educational quality and relevance. The college has adopted the Choice Based Credit System (CBCS) curriculum under Dibrugarh University, which includes well-defined learning outcomes at the program and course levels. The curriculum aims to develop specific knowledge, critical thinking, and skills among learners. Various teaching methods and evaluation strategies are employed to ensure students achieve these competencies. The college also offers six add-on-courses approved by Dibrugarh University viz. Communicative English, Yoga, Clothing

Construction (Knitting, Cutting, Embroidery), Computer (DTP), Beautician, and Gymnasium (Weight Lifting/ Power Lifting). These courses have been introduced and conducted in each academic session for competitiveness in the job market among the students and their self-employment. Moreover, to create the desired awareness and achieve the intended goals, various workshops, career counseling programs, hands-on training, seminars, webinars, field surveys, etc. have also been organized. It is worth mentioning here that the intended outcome and goals of the courses have been informed to the students through various means including awareness programmes. In short, emphasis has been accorded continuously to equip students with practical knowledge and practical skills for their future endeavors.

20.Distance education/online education:

The college runs a distance education center under Krishna Kanta Handique State Open University (KKHSOU) which offers UG & PG courses in different subjects. Students of adjacent areas and various backgrounds have been substantially benefitted from the distance learning center. In addition, the college has put special emphasis on hybrid mode of education. It is worth mentioning here that during the COVID 19 pandemic, the college imparted education fully on online mode and also conducted examinations online. In the post pandemic period, the college has continued this practice of online education whenever and wherever necessary and profitable for the students. The students are also encouraged to join various online learning platforms like MOOCS, SWAYAM, etc. for their benefits and academic development.

Extended Profile

1.Programme

1.1 205

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 619

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **654**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **126**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **28**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **33**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	205
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	619
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	654
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	126
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	28
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	33
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	28
Total number of Classrooms and Seminar halls	
4.2	2178177
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	21
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. Deliver the prescribed curricula of the affiliating university as per academic calendar.

2. Follow teaching plan and schedule for timely and effective curriculum delivery.

3. Faculty exchange programme under MoUs are done with various institutions.

4. ICT enabled classes are done regularly.

5. Students are given opportunities to use digital classroom, computer laboratory, and e-learning sources including N-List

6. Class routine is prepared in every semester and classes are allotted accordingly for timely completion of syllabus and revision.

7. Feedback is taken from students and parents, and actions are taken subsequently.
8. Conducts induction programme for 1st Semester students.
9. Tutorial classes are conducted.
10. Regular monitoring of the efficacy of curriculum delivery is done through conduct of sessional examination.
11. Students regularly engage in sports activities
12. Mentoring of students is done.
13. Special talks and workshops are organized.
14. Question Bank containing old question papers are provided in the library and departments. 15. Questions from previous year papers are discussed and solved in the departments.
16. Course progression is recorded departmentally.
17. Periodical meetings of HoDs are held with the principal to review and discuss curriculum delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the Academic Calendar of the affiliating university in each academic session. Here is given a brief account:

1. Classes are commenced as per the academic calendar.
2. Induction programme for BA 1st semester students every year.
3. Seminar presentation, group discussion, field study, and home assignments are conducted following the academic calendar.
4. Sessional examination is conducted as per the timeframe given in academic calendar so that students' progress can be

monitored.

5. Certain departments assign activities like movie review, writing of reflective journal etc. for internal assessment of the students.
6. Students' performance is evaluated constantly for improvement in learning levels, result and overall achievement.
7. Feedback is taken from the students, teachers, guardians, and other stakeholders for making the teaching-learning effective.
8. Project work is assigned to the students.
9. Student attendance is recorded and displayed periodically in the departmental notice board.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

223

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

223

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. The institution has made serious efforts to create professional ethics in respect of faculty, students, administrative staff and all other stakeholders like good behavior, honesty, loyalty, trustworthiness, respect, adhering to law, doing good and avoiding harm to others, accountability for creation of healthy working environment.

2. Issues related to human values, gender and environment and sustainability have been incorporated in the syllabi of the courses offered. Some of the honours subjects even offer specific papers on environment and ecology, feminism, and human values.

3. Efforts have been made for ensuring gender parity by organizing co-curricular activities. For instance, the institution observes International Women's Day every year to sensitize women on various issues.

4. Apart from curricular contents, these values are promoted through extra-curricular activities like quiz, essay competition, celebration of national days and festivals, health, and Hygiene awareness, etc.

5. Additionally, the NSS and the IQAC organizes programmes like world Environment Day, Earth Day, etc. and conduct workshops especially the adopted village.

6. There are Add-on/Certificate courses that address cross-cutting issues.

7. Students are given scopes to participate in different Intra departmental, inter-college, sports, and cultural competitions to impart knowledge on the importance of team spirit and group activity.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

96

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.moranmahilamahavidyalaya.ac.in/index_page_details.php?page=245&title=student-feedback-report

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

990

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

319

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students by using a variety of methods to determine their progress and identify the areas that require improvement. These assessments provide regular feedback on students' understanding and help teachers to appraise learners and meet the expected learning outcomes. Assessments conducted during the learning process, through sessional examinations, seminar, assignment, group discussion, viva-voce etc. to know students' prior knowledge and skills. This assessment helps the teachers to understand individual learning needs and adjust teaching strategies accordingly. Moreover, teachers can assess learners by observing their participation, engagement and performance in inside and outside classroom.

Assessments can help to identify advanced and slow learners. The advanced learners, who exhibit a higher level of proficiency, often require additional enrichment opportunities. Institutions usually organize programs for them. Tutorial and extra classes are arranged for the advanced learners and provide them with reference book, journals and other resources of learning. They are also encouraged to participate in various co-curricular activities according to their potentialities.

The slow learners may require additional care and support to keep pace with the curriculum. The institution arranges remedial classes, offers individual support and provides supplementary resources to the slow learners. They are given additional time for examination, assignments and other activities so that they may perceive the contents fully.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
619	28

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution adopts student-centric methods focus on active engagement of learners in the learning process. These methods ensure their needs, interests, abilities that shape the learning experience. The teachers apply lecture method, interactive method, project method and enhance experiential learning, participative learning and problem-solving skills.

The students need to present seminars on various topics of their respective syllabus. It encourages them to be active in learning process. The syllabus of Education and Community Science is designed to impart both theoretical and practical knowledge to the students. The institution has well equipped computer lab to provide practical knowledge to the students.

The annual college week offers opportunity to the students to participate in various events such as sports, literary and cultural etc. The college magazine reinforces experiential learning of the students. It reflects their ideas, thought and brings out creative talent. Every department has wall magazine which serves as a platform of nurturing their creativity and skills. It also promotes collaborative and participative learning among the students. Apart from this, the college foster learning environment by engaging the students in field study and project based work. The NSS unit of the institution conducts outreach and extension programmes and organizes special camps whereby students

learn about the community as well as develop the sense of civic and social responsibility.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools in various ways to enhance the teaching-learning process. By integrating the ICT-enabled tools, teachers can cater to diverse learning styles, promote active learning and make learning more accessible, engaging and efficient for student. Each department is equipped with LED TVs that facilitate interactive teaching by displaying study materials, presentations, videos and other multimedia content. This enhances the traditional lecture format, making lessons more engaging and visually stimulating for students. The use of LED TVs in classrooms encourages active participation, allowing both teachers and students to explore various educational tools and resources in real-time, enriching the overall learning experience.

In addition to the LED TVs, some classrooms are equipped with projectors, further enhancing the teaching and learning process. The projectors allow for large-scale displays of educational content, making it easier for students to view detailed charts, diagrams and slides during presentations. This feature is particularly beneficial for group discussions, collaborative activities and the visual exploration of complex subjects. By providing these advanced technological tools in every department, the institution fosters an environment that supports both teaching innovation and student engagement, helping students grasp concepts more effectively and preparing them for the demands of modern academic and professional environments. The institute facilitates access to N-List-inflibnet, for resourceful learning.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.moranmahilamahavidyalaya.ac.in/index_facility_details.php?page=239&title=ict-enabled-classroom

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

588

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The FYUG programme is introduced from 2023-24 session in the institution under Dibrugarh University. The evaluation process is based on two components i.e. internal assessment and end-semester examination. The internal assessment carries a weightage of 20% of the syllabus. Regular and continuous assessment is done through sessional examination, assignment, seminar, viva-voce, project and practical examination. Sessional examination is comprised 50% of the marks allotted for internal assessment. The rest 50% mark is allotted for group discussion/assignment/seminar/debate/project. The schedule of sessional examination is given in advance to the students. No students are allowed to appear in end semester examinations without appearing internal assessment.

After each internal assessment, feedback is provided promptly. For transparency the result of the sessional examinations are displayed in the departmental notice boards for the students. This

ensures students understand how they performed and where they can improve. Transparent feedback encourages growth and a better understanding of the assessment process.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

By having a transparent, time-bound and efficient grievance mechanism, institutions can ensure that students' concerns regarding internal examinations are addressed promptly and fairly. The system should involve clear communication, timely resolution and an efficient process that ensures students feel their concerns are taken seriously, fostering trust and confidence in the examination system. There is a Grievance and Redressal cell within the college. If anyone has grievances related to internal examination he may consult with the cell. Every department conducts sessional examinations as per the tentative time schedule mentioned in the university academic calendar. The marks of sessional examinations are displayed in the departmental notice board. The students are given freedom to enquire their marks if the marks are not up to their expectations. Moreover answer scripts of the sessional examinations are shown to the students so that they will be aware of their mistakes and score better marks in future. Proper weightage is given on attendance. At the end of every month students are informed about their attendance in classes. If any student fails to attain required percentage he may be charged as non-collegiate or dis-collegiate.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.moranmahilamahavidyalaya.ac.in/index_page_details.php?page=0033&title=committee

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Both teachers and students are aware of the programmes and course outcomes are essential for fostering a cohesive and effective learning environment. The institution clearly documents the program outcomes and course outcomes for each program and course offered. These documents detail what students are expected to achieve by the end of the program or course and guide both teaching and learning strategies. At the beginning of the academic session the Principal of the college convenes staff meeting to discuss about the course outcomes and take follow up action accordingly. Moreover, an orientation programme is conducted to inform the students about the components of curriculum and evaluation system to be followed. The college follows the framework of the curriculum of three years undergraduate B.A. (Honours and Non-honours) and four years FYUGP programme designed by its affiliated university. The programme outcomes for B.A. course offered by the institution are clearly mentioned in the syllabus. The faculty members of the college participate in various seminars, workshops and faculty development programmes relating to curriculum revision and evaluation process.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Program Outcomes and Course Outcomes is an important component of evaluating the effectiveness of an academic program. The institutions employ a variety of methods and tools to assess whether the students have achieved the desired outcomes. The teachers measure and record the performance of the students in the light of the specific course outcomes through a continuous evaluation process. For evaluating this, some internal assessment techniques are adopted like-sessional examination, seminar, group discussions, home assignment, viva-voce, debate and project etc. The department of Education and Communit Science has practical paper in its curriculum. Internal assessment is done in the practical paper too. External Examiners are appointed by the university to evaluate each student by conducting practical examinations and taking viva-voce. The department of Education conducts project work. The project reports are evaluated by the

external examiner as appointed by the university. End semester examination is conducted at the end of the semester by its affiliated university consisting 80% marks for each paper. This examination measures the attainment of the courses. Result is analyzed and recorded by each department in every semester.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

126

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.moranmahilamahavidyalaya.ac.in/index_page_details.php?page=245&title=student-feedback-report

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

16

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The academic year 2023-2024 at Moran Mahila Mahavidyalaya was marked by a variety of events, workshops, and seminars designed to enhance student development and academic excellence. The IQAC, in partnership with different departments, organized a Student Sensitization Programme on Career Opportunities and the National Education Policy (NEP) on 27th April 2023, guiding students on future career paths. Notable wellness initiatives included World Environment Day celebrations, a Yoga Workshop, and an Awareness Programme on Ragging, all aimed at promoting student well-being and safety. Cultural and social awareness activities included the staging of Jorouroua Poroja (11th August 2023) and the Anti-Ragging Week, reinforcing community values and discipline. The

college also emphasized physical fitness through National Sports Day celebrations and an Inter-College Taekwondo Competition. Academic collaborations flourished with a Workshop on the FYUGP Programme and Teacher Exchange Programmes. Community welfare initiatives like the Amrit Briskha Andolan, Swachhata Shramdaan, and a Voter Awareness Campaign reflected the institution's commitment to societal development. Overall, the year was a balanced mix of academic, cultural, wellness, and social initiatives, fostering holistic growth and awareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

33

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

200

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

10

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

1. The institution has 24 classrooms, 3 laboratories, and 2 conference halls which are spacious and well equipped with LED monitors, projector, whiteboard, and Wi-Fi connection, along with the usual teaching learning aids.
2. All departments have their computers to carry out academic and examination-related work.
3. The Department of Education has a psychological practical laboratory.
4. The Department of Community Science has a Practical Laboratory.
5. Made provisions of separate rooms and spaces for various cells and committees including IQAC, NSS, and Women Cell, etc. for scholastic, co-scholastic, and filed activities.
6. The institution has a practice room for Yoga to nurture practices for the healthy body, mind, and soul of the students and also of the teaching and non-teaching staff of the college.
7. All the conference rooms are adequately furnished and equipped with necessary tools like sound system, podium, projector, screen, whiteboard and Wi-Fi, etc.
8. The institution has 21 numbers of computers for students.
9. Has a computerized library providing easy access to books, journals, e-resources under NLIST, spacious reading rooms, reference sections, journal and magazine back volumes, Xerox and printing facility, drinking water, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.moranmahilamahavidyalaya.ac.in/index_facility_details.php?page=239&title=ict-enabled-classroom

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for Cultural activities:

1. 1 nos. spacious and well-equipped Auditorium which accommodates approximately 400 spectators.

2. Availability of practice halls.

3. Maintains a store of modern and traditional cultural instruments such as Harmonium, Tabla, Dhol, Flutes, etc.

4. Has an adequate sound system.

Facilities for Sports and games (indoor and outdoor):

1. 1 nos. of Badminton court.

2. Space for Volleyball courts.

4. Has a field in which students carry out various sports activities including running, javelin throw, shot-put, etc.

5. Offered the field to practice sports like cricket, Kho-Kho, Kabaddi, football, and volleyball for girls. Also impart training in Kho-Kho, Volleyball, Football, etc. through the instructor.

6. Provides sports equipment for football, cricket, Chess, Carom board, Table Tennis, Badminton, Volleyball, shot put, Javelin, Discus Throw, skipping, etc.

7. Availability of a well-equipped gymnasium facility with instructor.

8. Appointed instructors to guide students in sports activities including volleyball, football, etc.

Facilities for Yoga Centre:**1. A well-equipped Yoga center.****2. Certificate course in Yoga.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.moranmahilamahavidyalaya.ac.in/index_facility_details.php?page=0045&title=indoor-games-and-fitness

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**8****4.1.3.1 - Number of classrooms and seminar halls with ICT facilities****8**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://moranmahilamahavidyalaya.ac.in/index_facility_details.php?page=239&title=ict-enabled-classroom
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****1396570**

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

1. Have a central library and 8 departmental libraries.
2. Regularly subscribed to the INFLIBNET N-List designed the state-of-the-art library automation software known as SOUL.
3. The library committee monitors the Library Management System and looks after the facilitation of books, materials, etc.
4. The library conducts membership registration and return/issue of books in automation mode.
5. The library provides Xerox and printing facilities at an affordable price.
6. Subscribed reputed periodicals and newspapers like Assam Tribune, Yojana, Kurukshetra, Frontline, Competition Success Review/Refresher, Prantik, Pratiyogita Darpan, Prakash, Dainik Janambhumi, Amar Asom, Dainik Agradoot, etc.
7. Preserved subscribed journals, national and regional newspapers, and other such items in year-wise binding volumes.
8. Made provisions of spacious reading rooms for students and faculties.
9. Covered under CCTV surveillance.
10. Book Bank facility for poor students.
11. Question bank facility

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.moranmahilamahavidyalaya.ac.in/index_facility_details.php?page=0044&title=library

4.2.2 - The institution has subscription for the C. Any 2 of the above

following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

124979

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

125

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1. Has increased the number of internet connectivity provided by

JIO Fiber and AIRTEL Fiber.

2. Has a computer laboratory.

3. Every department has been provided with a laptop to carry out the departmental activities.

4. One classroom in each department is equipped with an LED Monitor and Wi-Fi Connection.

5. Online platforms like Whats App, Google Classroom, Google Meet, and Zoom are used for online teaching whenever and wherever necessary.

6. The library of the college is equipped with Library management software SOUL and Wi-Fi.

7. Study materials are provided in WhatsApp groups.

8. Admission, library and financial works have been done using IT facilities.

9. The college website is used for the dissemination of information.

10. Academic and administrative work have been done using email and WhatsApp for making things paperless.

11. Procure anti-virus packages and update them periodically.

12. Installation of CCTV cameras

13. Online admission, examination form fill-up, and Affiliated university registration

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

21

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2178177

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Gymnasium: The College has a well-equipped gym maintained by Bulu Mohan, sports instructor. The gym activities are done by the students under the guidance of the instructor.

Games & Sports: For Games & Sports there is an established system. The college has an Indoor Stadium and a playground with essential games & sports equipment. The game instructor gives instruction to

the students in Games & Sports.

Library: The library is managed through SOUL software and Wi-Fi connection. The library has started digitization, internet, and other necessary facilities for full utilization.

Yoga centre: Has an add-on course on yoga. Yoga classes are performed in the morning at Indoor Stadium and Girls' Common Room.

Laboratory: The Department of Education & Department of Community Science has their departmental laboratory and maintained by the departments themselves.

Computer Laboratory: The college has a computer laboratory with Wi-Fi connection and is maintained by Parakhmoni Sonowal, Assistant Professor of Computer Science.

The college has a Purchasing Committee which makes decisions on purchasing of things.

The Construction Committee of the college makes decisions on various construction-related work.

Other Cells and committees like the Academic Committee, Library Committee, IQAC, Canteen Committee, Hostel Committee, Examinations Committee, and Admission Committee, to mention a few, play active roles in maintaining and utilizing physical, academic, and other facilities in the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.moranmahilamahavidyalaya.ac.in/index.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

511

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://www.moranmahilamahavidyalaya.ac.in/index_page_details.php?page=0055&title=se1f-financial-course
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

20

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

13

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has facilitated students' representation and engagement in various administrative, co-curricular and extracurricular activities. Here is a brief account:

1. There is an elected active student council namely Moran Mahila Mahavidyalaya student union.

2. Students' union organize annual sport activities, fresher's social, farewell, Teachers' Day, student exchange, street plays as well as celebrate national/internationally important days as per

guidelines of college authority.

3. The members of students Union have been given representation in IQAC and other academic and administrative bodies including alumni association, Grievance Redressal Cell, Anti- Ragging Committee, Anti-sexual harassment Cell, etc.

4. The members of student council involve at decision making and execution level in the programmes of IQAC.

5. The student union has actively co-operated and also participated in all student centric activities initiated by IQAC such as career counseling and guidance and other training programmes, workshops, seminars etc.

6. The student union has also taken part in NSS programmes, extension activities, and flood relief activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

7

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered alumni association named Moran Mahila Mahavidyalaya Alumni Association. The association contributes significantly to the academic and other developments through their services. Here is a brief outline of the serves:

1. The Alumni Association actively collaborates with the institution in various programmes.

2. There is an alumni office in the college premise where the alumni discuss their future course of action for every event of the college. The meeting of the association is held regularly.

File Description	Documents
Paste link for additional information	https://moranmahilamahavidyalaya.ac.in/index_page_details.php?page=48&title=alumni-cell
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the college is to upgrade and strengthen women's education among the backward and rural population of the neighboring villages, tea gardens, and every corner of the region.

The Director of Higher Education, Assam controls and monitors the institution. Further, the college follows UGC guidelines to maintain academic discipline.

The Governing Body of the college supervises the smooth

functioning of the administration and academic well-being. It is the apex decision-making body regarding the policy and planning of the college.

The Principal and the Vice-Principal take care of the governance of the college with the assistance of the teaching and non-teaching staff. The authority makes decisions regarding new infrastructure and ensures better facilities for the students. The college maintains different funds whose accounts are maintained with separate passbooks and the accounts are audited by a certified Chartered Accountant as well as Govt. Auditors.

The IQAC of the institution takes care of the regular planning and execution of all the quality initiative and quality assurance initiative measures adopted and implemented in the institution.

The teachers are appointed in various cells and bodies of the college to maintain a smooth academic atmosphere in the institution.

File Description	Documents
Paste link for additional information	https://www.moranmahilamahavidyalaya.ac.in/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has taken up various measures for decentralization and participative management of the college, such as

1. Appointed a vice-principal to oversee academic and administrative functions.
2. The Governing Body consists of members from all the stakeholders and it acts as the nodal administrative body of the college with the Principal acting as its Secretary. All the activities relating to academic, administrative, and other allied areas are planned and approved by the Governing Body based on the government policies, current needs, feedback, and representations from the different stakeholders.
3. Constituted different Committees and Bodies including the Construction and Purchase Committee, Examination Committee,

Career Counselling and Guidance Cell, Canteen Committee, Research Committee, Library Committee, Grievance and Redressal Cell, etc.

4. Formed a Construction and Purchasing Committee for construction and purchasing activities.
5. Constituted IQAC as per guidelines of NAAC.
6. The college has a Students' Council to exercise their democratic rights.
7. Offer opportunities for teachers to participate in academic and administrative decision-making processes.
8. The Alumni Association of the college is actively involved and conducts some programs from its end.
9. Conducted regular meetings with teaching, non-teaching, and respective committees.
10. Guardians meetings are conducted to maintain a healthy relationship with guardians.

File Description	Documents
Paste link for additional information	https://www.moranmahilamahavidyalaya.ac.in/index_page_details.php?page=0020&title=governing-body
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. The college authority encourages faculty members to organize seminars, workshops, symposia, faculty development programs, etc. for professional development.
2. Emphasises publication in UGC CARE-listed journals.
3. Regular academic audit
4. Introduce innovative processes in teaching-learning.
5. Continue imparting quality teaching and Using ICT tools.
6. Encouraging field trips for experiential learning.
7. Continue providing N-List and digital library facilities.
8. Green and Clean Campus.
9. Promoting skills and extra-curricular activities.
10. Sports as a thrust area.
11. Leaves are granted to teaching and non-teaching staff for participating in professional development programs. Besides, there exist regular government welfare schemes like maternity leave, childcare leave, earned leave, etc.
12. The Teachers' Unit of the college steps forward in providing

mental and financial support to anyone if needs arise. Inter-institutional linkage is established by allowing the faculty members to visit various institutions as resource persons.

13. The authority of the institution encourages students to get involved in extension programs like student seminars, field visits, student exchange programs, and other co-curricular activities, etc. under the guidance of the faculty, in order to make the knowledge and skills acquired purposeful.
14. Providing career guidance and placement services.
15. Moreover, student Feedback forms were given to the students and then collected to take follow-up action in every academic session.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.moranmahilamahavidyalaya.ac.in/index.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institutional bodies function effectively and efficiently. Here is given a brief account:

1. The college has well-defined policies and procedures for administrative setup. For academic programs and other matters including administrative, it follows the guidelines of Dibrugarh University, DHE, Assam, UGC, RUSA, NAAC, AHSEC, etc.
2. The Governing Body (GB) functions as the administrative and decision-making body while the Principal acts as the Drawing and Disbursing authority. Numerous other cells and committees like IQAC, Women Cell, NSS, Admission, Construction and Purchasing Committee, Canteen Committee, Grievance & Redressal Cell, Anti-Sexual Harassment Cell, Hostel Committee, etc work in tandem with each other.
3. Other bodies like the Students' Union, Alumni Association, and Teachers' Unit also play vital roles in administrative and academic functioning.
4. For the Library, the Assistant Librarian is assisted by the Library Committee.

Appointment and Service Rules

1. The appointments of the college are done as per guidelines of the DHE, Govt. of Assam.
2. The promotion of the teaching and non-teaching staff is done as per guidelines of the DHE, Govt. of Assam, and UGC (wherever applicable).

File Description	Documents
Paste link for additional information	https://moranmahilamahavidyalaya.ac.in/page_news_category.php?c=dHdNUXEvY2E5YVJYRThjTTJGN3p1Zz09
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

1. The institution offers all kinds of leave facilities for the welfare of the teaching as well as non-teaching staff. Leaves are granted to teaching and non-teaching staff for participating in professional development programs.
2. The college encourages seminars, workshops, symposia, etc to promote academic and faculty development.

3. The Teachers' Unit steps forward in providing financial support to its staff members and students if the need arises.
4. Fee waiver/concession to the needy and deserving students.
5. Faculty members and non-teaching members are delegated to participate in the programs organized by the government and other social organizations. The college has regular government welfare schemes like maternity leave and child Care Leave.
6. Has a canteen with a hygienic atmosphere and provides food at a subsidized rate.
7. Clean drinking water at multiple places in the campus.
8. Sophisticated gymnasium facility for sound physics of students.
9. Car parking facility for teaching and non-teaching staff
10. Staff Common Room
11. Library facility
12. Wi-fi facilities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

1. The institution has a performance appraisal system to assess

the quality of the faculty where the teachers submit their Self-Appraisal along with supporting documents in a given format to IQAC in soft and hard copies.

2. The IQAC makes an assessment of the progress made by the teacher in the respective year. Appropriate measures whenever required are taken accordingly.

3. Regular sitting is organized by the authority with the HOD's regarding the stock of syllabus progression of classes. At the beginning of each academic session, the teachers are allotted their courses to be taught and the number of classes by the HODs.

4. The HODs, Vice-Principal, and IQAC ensure that the classes and courses are covered by the teachers duly along with the submission of the course completion certificate at the end of every semester.

5. The students' feedback plays a significant role in ensuring the performance of the teaching staff. The IQAC analyses the feedback statistically. Feedback reports are submitted to the Head of the institution who in turn places them in the Governing Body for discussion and necessary action. These feedback reports also help in preparing the Annual Confidential Report of the teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college maintains a transparent financial management system. The institution conducts internal audits regularly. The institution has conducted both internal and external financial audits for both government and non-government funds. The institution has conducted internal audits in various aspects like the General Fund, Library Fund, Building Fund, Welfare, Students Aid, Games, Union, Common Room, Fees, Development of Hostel, UGC, and other grants received from state and central government from time to time. External audits on construction and other grants, as well as income and expenditure of internally generated funds, have

also been done through Chartered Accountants.

The institution maintains a Casebook, Lesser Books, Pasting Files, utilization certificates wherever necessary, and salary statements of employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

360000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. For its overall development, the institution applies to different bodies like state government, nongovernment, UGC, Oil, ONGC, etc.

2. The institution has a well-strategized resource mobilization policy in place.

3. A tentative budget is prepared for allocating funds to different heads like library, gymnasium, academic, building, sports, cultural development, Students' Aid, infrastructure, etc. All fees/fines collected by the college administration through bank challans are deposited under the respective heads of accounts.

4. The institution has been acting as a cashless campus since 2018. All payments are made through cheques by the Principal of the college, subject to the approval of G.B. All the cheques are A/c payee, to maintain transparency. In case of any purchases, quotations are invited from established firms.

5. A Construction Committee is constituted by the Governing Body to look after all construction-related works. Tenders are invited from reputed construction firms. A comparative statement of the tenders is prepared by the said committee and as usual, the lowest bidder with the requisite criteria is considered.

6. Earning from selling various plastic waste and other scrap materials.

7. The college also runs its self-financing courses, such as Beautician, Computer DTP, Yoga, Communicative English, and Clothing Construction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. The IQAC has been formed as per the guidelines of NAAC.
2. The IQAC has contributed to institutionalizing the quality assurance processes for curricular, co-curricular, infrastructure, student support, values, etc. by various methods.
3. The IQAC has initiated the mentor-mentee system in each department of the college as per the NAAC Guidelines, for assurance of quality in classroom teaching, helping out the slow learners, and promoting the fast learners.
4. The IQAC has initiated and facilitated the creation of a learner-centric environment conducive to quality education and faculty maturation. The IQAC organized workshops on academic themes for the benefit of the students as well as teachers.
5. IQAC also maintains documentation of the various programs and activities leading to quality improvement in the

institution like NSS activities, seminars, research activities, etc.

6. IQAC has coordinated with the Career Counselling and Guidance Cell, National Service Scheme, Eco club, etc. in carrying out extension
7. activities. It has given thrust on introducing and using ICT tools to make the teaching-learning process interesting and student-friendly.
8. IQAC & Library Committee has emphasized the optimum use of library resources under INFLIBNET N-List.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

A brief account of the teaching-learning review and evaluation process through the IQAC setup is given below:

1. Students are given awareness about course outcomes through an induction program, prospectus, etc.
2. The academic calendar is followed accordingly.
3. Class routine and Lesson plan are prepared.
4. The IQAC makes arrangements for feedback responses from students annually.
5. Documentation of the various programs and activities leading to quality improvement.
6. Providing a sound Learner-centric environment conducive to quality education and faculty maturation.
7. The IQAC has initiated the mentor-mentee system in each department promoting interactions between the student and the faculty members. It helps in gauging the learning levels of the students and to take appropriate steps in this regard. Organises workshops, talks, and symposiums on quality-related themes.
8. The IQAC looks after the development of quality culture in the college through discussion with the teachers in the staff meeting.
9. Preparation of AQAR as per guidelines and parameters of NAAC, to be submitted to NAAC

10. Introduction of new add-on courses for skill enhancement
11. Has given the stress of the extensive use of ICT in the teaching-learning process.
12. Attendance of students in classes is closely monitored.
13. N-List provided E-resources and other library facilities are offered at its best.

File Description	Documents
Paste link for additional information	https://www.moranmahilamahavidyalaya.ac.in/index_page_details.php?page=0021&title=iqac
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.moranmahilamahavidyalaya.ac.in/index.php
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. The institution is specially for girl's students

2. Observed International Women Day
3. Celebration of International Girl's Child Day
4. Organized awareness programme on Menstrual Hygiene and Prevention of Breast Cancer organized by Women's Studies and Development Cell, Moran Mahila Mahavidyalaya and JJM Hospital, Dibrugarh, held on 10th August, 2023
5. Observed World Aids Day and awareness programme on HIV AIDS.
6. Placing of First Aid boxes in campus.
7. Facility of Women's Hostel in the campus.
8. Installation of Sanitary Pad Vending Machine and an Incinerator for disposal of sanitary napkins of women's hostel boarders.
9. Provided a well equipped Girls' Common Room.
10. Provisions for separate toilet facilities for girls and faculties.
11. Facilitation of gymnasium
12. Appointed a Night Chowkidar for hostel boarders.
13. Sports facilities like football, Volleyball and Kabaddi playing ground, equipment, etc.
14. Installation of CCTV cameras in the campus and security for hostel boarders.
15. Covered the entire campus by boundary wall as a safety measure.
16. Formation of Anti Ragging & Anti-sexual harassment cell
17. Running Add-on courses like Beautician, Computer DTP, Clothing Construction, Yoga, Gymnasium, and Communicative Skill as approved by Dibrugarh University to empower girl students and increase employability.
18. Organized Career guidance programme on 9th August, 2023

File Description	Documents
Annual gender sensitization action plan	https://www.moranmahilamahavidyalaya.ac.in/index_page_details.php?page=247&title=comittee-reports
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.moranmahilamahavidyalaya.ac.in/index_page_details.php?page=247&title=comittee-reports

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy

B. Any 3 of the above

Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has facilities for the management of the following types of degradable and non-degradable waste. Here is a brief report of the facilities:

Facilities for management of degradable waste:

1. The institution has a well-maintained drainage pattern to channelize both solid and liquid waste and ensure hygiene for one and all.
2. The institution has made provisions for installation of dustbins to collect solid waste and all the collected solid wastes are taken eventually to dumpsite for disposal.
4. The institution has also made provisions for hygienic toilet facilities as part of the management system.
5. Also, the degradable wastes produced in the hostel have been used for pigs as feed.

Facilities for management of non-degradable waste:

1. The institution through a Committee identifies non-degradable waste produced in the campus and sells the non-degradable waste to eligible vendors for generation of income.
2. The institution has made provisions for maintaining the non-degradable waste like e-waste and dumps such waste in a room as part of management.
3. The scrap devices are sold to local scrap dealers.

4. Single use items like plastic cups, plates have been replaced with reusable steel glasses and dish, ceramic cup and plate set, etc.

5. The degradable waste produced in the hostel is taken away for pigs as feed.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Cultural inclusivity:

1. The institution is in a place where different communities like the Ahoms, the Mishing, Sonowal Kachari, Chutia, Tea tribe, etc. reside. Therefore, the institution seeks to promote harmony amongst students of various communities.
2. In annual college week, cultural procession, Food Mela, Fashion Competitions, Add-on course like Clothing Construction (Knitting Cutting), and other cultural programmes, students are given scopes to represent their respective cultures including food habits and traditional weaving practices.
3. Organize classical and traditional dance competition, folksong competition, etc.

Regional inclusivity:

1. Promoted regional inclusivity.
2. Enrolment of students from different districts and regions.
3. Acknowledge regional festivals, attires, and occasions.

Linguistic inclusivity:

1. Since the institution is in a multicultural zone, therefore thrust has been given to maintain linguistic inclusivity among the stakeholders.
2. Along with regional languages particularly Assamese other widely used languages such as Hindi and English are encouraged.
3. An Add -on course on Communicative English has also been

introduced.

Communal, Socio-Economic, and Other Diversities:

1. Caters to students of diverse communities, religions, and socio-economic backgrounds.
2. Celebration of various communal festivals like Saraswati Puja and Bahag Bihu.
3. Provision of Student Aid Fund for financial assistance.
4. Celebrate various days of national and regional importance.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution has made efforts to sensitize students and employees regarding constitutional obligations. Following is a brief Account:

Sensitization towards constitutional values, rights, and Duties:

1. Formation of the student union is held through a free and fair election process.
2. This exercise sensitized students about their democratic rights and encourage them to select leaders with conscience.
3. Selected members of the student's union body must take 'oath' subsequently as part of Indian Democratic system.
4. Many decisions are made in consultation with students.

Sensitization towards constitutional Duties and Responsibilities:

1. To promote national unity and harmony, numerous days and events of national and regional importance like Republic Day, Independence Day, Voter's Day, Constitution Day, Rastriya Ekta Divas, Gandhi Jayanti, etc. are observed.
2. Organized Amrit Kalash Yatra in connection with Mera Mitti Mera Desh programme on 13th October, 2023 and Chunav Pathsala on 1st April, 2024
3. The curriculum and the extra-curricular activities promote

moral values, duties, responsibility, human rights, environmental consciousness, ethics, etc.

4. Regularly organizes popular talks, training, and awareness programmes.
5. Has also installed poster, wall writing in different places of the campus about voting rights, individual dignity, national unity, harmony, etc.

Above all the institution has sensitized both the student and employees about constitutional values, rights, duties, and responsibilities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

B. Any 3 of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

The institution celebrates different national and international commemorative days, events, and festivals in every academic year. Here is a brief account for 2023-24:

1. Celebration of pre independence day on 14th August, 2023 and organized events like extempore speech, quiz and patriotic songs competition
2. Celebration of Independence Day and felicitation to Mr. Jagar Chandra Dutta, Retired Warrant officer, Indian Air Force
3. Republic Day
4. Teachers' Day
5. Death anniversary of legendary singer and Bharat Ratna late Dr. Bhupen Hazarika year on 5th November, 2023.
6. Constitution Day
7. National Voters' Day
8. National Sports Day on 29th August, 2023
9. Silpi Divas in commemoration of Jyoti Prasad Agarwal on 17th January, 2024
10. Rabha Divas in commemoration of Bishnu Prasad Rabha
11. Saraswati Puja
12. International Women's Day
13. International Day of Yoga
14. International Girl's Child Day
15. World Environment Day
16. World Aids Day
17. Amrit Kalash Yatra in connection with Mera Mitti Mera Desh on 13th October, 2023
18. Rastriya Ekta Divas
19. Voters Awareness Day on 4th March, 2024
20. "For 1 hour of Shramdaan for Swachhata" on 1st October, 2023
21. College Establishment Day on 8th July, 2023
22. Celebration of Freshers Social on 11th August, 2023
23. New India Literacy Programme on 23rd November, 2023
24. Chatra Divas on the birth anniversary of Bodofa Upendra Nath Brahma

Thus, the institution commemorates and observes various significant days and events in every academic session.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Encouraging Sports as a Career opportunity

Objectives

Enhance physical and mental well-being, and foster teamwork, and collaboration.

Principle:

Encouraging Participation in intra-college and inter-college tournaments, sports fests, and recreational activities.

Context

Opens doors to professional sports careers, coaching, and fitness-related professions.

The Practice

- Facilitating practice of various sports and appointment of Sports Instructor
- Offer add-on course on Gymnasium (Weightlifting & Power Lifting)

Success

- Participated and achieved 6 medals in Inter College Weight Lifting, Power Lifting and Best Physique (Men), competition under Dibrugarh University held in Barpathar College from 23rd to 25th December, 2023.
- Organized Dibrugarh University Inter College Taekwondo (Men/

Women) Competition 2023-24.

2. Offers Add-on course**Objectives**

The course is to offer as short-term programs, so student can learn these skills at their own pace alongside regular coursework.

Principle

Provide practical skills from which students can explore areas outside their core discipline.

Context

Provide practical skills and employability skills at a very reasonable fee.

The Practice

College offers 6 add-on courses such as Yoga, Clothing Construction, Computer DTP, Beautician, Gymnasium, and Communicative English as approved by Dibrugarh University

Success

Total 223 numbers of students are admitted in these add-on courses.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution serves to be more dedicative towards the wellbeing of the neighboring community. The faculty members deeply enroute themselves towards this noble cause by carrying out various programs that includes awareness about protecting the environment, cleanliness drives; awareness about health hazards; donation drives to the needy etc. Following is a brief portrayal of a few

such programs conducted by the college-

1. Student Sensitization Programme on "Career Opportunities & National Education Policy (NEP), 2020" organised by the college in collaboration with the Assam Royal Global University on 27-04-2023.
2. Awareness programme on Ragging organized by Anti Ragging Committee of the college on 02-08-2023.
3. Career Guidance by sponsored by Takshashila School and Civil Services on 09-08-2023.
4. Awareness programme on "Menstrual Hygiene and Prevention of Breast Cancer" organized by JJM Hospital, Dibrugarh on 10-08-2023 in the college.
5. Workshop on "Implementation on FYUG Programme Under NEP-2020 in Dibrugarh University" on 17-08-2023.
6. Plantation drive under Amrit Brikshya Andolan by the students and faculties of the college on 17-09-2023.
7. Swachhta pledge taking, cleanliness drive at Moranhat Railway Station on 29-09-2023 by NSS unit and Yova Tourism Club of the college.
8. New India Literacy Programme organized by the college to impart education in the nearby village on 23-11-2023.
9. Visit to "Weaving and Readymade Garment Co-operative Society Ltd" by the students in continuation of MOU on 15-03-2024.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. Deliver the prescribed curricula of the affiliating university as per academic calendar.
2. Follow teaching plan and schedule for timely and effective curriculum delivery.
3. Faculty exchange programme under MoUs are done with various institutions.
4. ICT enabled classes are done regularly.
5. Students are given opportunities to use digital classroom, computer laboratory, and e-learning sources including N-List
6. Class routine is prepared in every semester and classes are allotted accordingly for timely completion of syllabus and revision.
7. Feedback is taken from students and parents, and actions are taken subsequently.
8. Conducts induction programme for 1st Semester students.
9. Tutorial classes are conducted.
10. Regular monitoring of the efficacy of curriculum delivery is done through conduct of sessional examination.
11. Students regularly engage in sports activities
12. Mentoring of students is done.
13. Special talks and workshops are organized.
14. Question Bank containing old question papers are provided in the library and departments. 15. Questions from previous year papers are discussed and solved in the departments.

16. Course progression is recorded departmentally.

17. Periodical meetings of HoDs are held with the principal to review and discuss curriculum delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the Academic Calendar of the affiliating university in each academic session. Here is given a brief account:

1. Classes are commenced as per the academic calendar.
2. Induction programme for BA 1st semester students every year.
3. Seminar presentation, group discussion, field study, and home assignments are conducted following the academic calendar.
4. Sessional examination is conducted as per the timeframe given in academic calendar so that students' progress can be monitored.
5. Certain departments assign activities like movie review, writing of reflective journal etc. for internal assessment of the students.
6. Students' performance is evaluated constantly for improvement in learning levels, result and overall achievement.
7. Feedback is taken from the students, teachers, guardians, and other stakeholders for making the teaching-learning effective.
8. Project work is assigned to the students.
9. Student attendance is recorded and displayed periodically in the departmental notice board.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

223

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

223

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1.The intuition has made serious efforts to create professional ethics in respect of faculty, students, administrative staff and all other stakeholders like good behavior, honesty, loyalty, trustworthiness, respect, adhering to law, doing good and avoiding harm to others, accountability for creation of healthy working environment.

2. Issues related to human values, gender and environment and sustainability have been incorporated in the syllabi of the courses offered. Some of the honours subjects even offer specific papers on environment and ecology, feminism, and human values.

3. Efforts have been made for ensuring gender parity by organizing co-curricular activities. For instance, the institution observes International Women's Day every year to sensitize women on various issues.

4. Apart from curricular contents, these values are promoted through extra-curricular activities like quiz, essay competition, celebration of national days and festivals, health, and Hygiene awareness, etc.

5. Additionally, the NSS and the IQAC organizes programmes like world Environment Day, Earth Day, etc. and conduct workshops especially the adopted village.

6. There are Add-on/Certificate courses that address cross-cutting issues.

7. Students are given scopes to participate in different Intra departmental, inter-college, sports, and cultural competitions to impart knowledge on the importance of team spirit and group activity.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

96

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.moranmahilamahavidyalaya.ac.in/index_page_details.php?page=245&title=student-feedback-report

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

990

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

319

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students by using a variety of methods to determine their progress and identify the areas that require improvement. These assessments provide regular feedback on students' understanding and help teachers to appraise learners and meet the expected learning outcomes. Assessments conducted during the learning process, through sessional examinations, seminar, assignment, group discussion, viva-voce etc. to know students' prior knowledge and skills. This assessment helps the teachers to understand individual learning needs and adjust teaching strategies accordingly. Moreover, teachers can assess learners by observing their participation, engagement and performance in inside and outside classroom.

Assessments can help to identify advanced and slow learners. The advanced learners, who exhibit a higher level of proficiency, often require additional enrichment opportunities. Institutions usually organize programs for them. Tutorial and extra classes are arranged for the advanced learners and provide them with reference book, journals and other resources of learning. They are also encouraged to participate in various co-curricular activities according to their potentialities.

The slow learners may require additional care and support to keep pace with the curriculum. The institution arranges remedial classes, offers individual support and provides supplementary resources to the slow learners. They are given additional time for examination, assignments and other activities so that they may perceive the contents fully.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
619	28

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution adopts student-centric methods focus on active engagement of learners in the learning process. These methods ensure their needs, interests, abilities that shape the learning experience. The teachers apply lecture method, interactive method, project method and enhance experiential learning, participative learning and problem-solving skills.

The students need to present seminars on various topics of their respective syllabus. It encourages them to be active in learning process. The syllabus of Education and Community Science is designed to impart both theoretical and practical knowledge to the students. The institution has well equipped computer lab to provide practical knowledge to the students.

The annual college week offers opportunity to the students to participate in various events such as sports, literary and cultural etc. The college magazine reinforces experiential learning of the students. It reflects their ideas, thought and brings out creative talent. Every department has wall magazine which serves as a platform of nurturing their creativity and skills. It also promotes collaborative and participative learning among the students. Apart from this, the college foster learning environment by engaging the students in field study and project based work. The NSS unit of the institution conducts outreach and extension programmes and organizes

special camps whereby students learn about the community as well as develop the sense of civic and social responsibility.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools in various ways to enhance the teaching-learning process. By integrating the ICT-enabled tools, teachers can cater to diverse learning styles, promote active learning and make learning more accessible, engaging and efficient for student. Each department is equipped with LED TVs that facilitate interactive teaching by displaying study materials, presentations, videos and other multimedia content. This enhances the traditional lecture format, making lessons more engaging and visually stimulating for students. The use of LED TVs in classrooms encourages active participation, allowing both teachers and students to explore various educational tools and resources in real-time, enriching the overall learning experience.

In addition to the LED TVs, some classrooms are equipped with projectors, further enhancing the teaching and learning process. The projectors allow for large-scale displays of educational content, making it easier for students to view detailed charts, diagrams and slides during presentations. This feature is particularly beneficial for group discussions, collaborative activities and the visual exploration of complex subjects. By providing these advanced technological tools in every department, the institution fosters an environment that supports both teaching innovation and student engagement, helping students grasp concepts more effectively and preparing them for the demands of modern academic and professional environments. The institute facilitates access to N-List-inflibnet, for resourceful learning.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.moranmahilamahavidyalaya.ac.in/index_facility_details.php?page=239&title=ict-enabled-classroom

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

588

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The FYUG programme is introduced from 2023-24 session in the institution under Dibrugarh University. The evaluation process is based on two components i.e. internal assessment and end-semester examination. The internal assessment carries a weightage of 20% of the syllabus. Regular and continuous assessment is done through sessional examination, assignment, seminar, viva-voce, project and practical examination. Sessional examination is comprised 50% of the marks allotted for internal assessment. The rest 50% mark is allotted for group discussion/assignment/seminar/debate/project. The schedule of sessional examination is given in advance to the students. No students are allowed to appear in end semester examinations without appearing internal assessment.

After each internal assessment, feedback is provided promptly. For transparency the result of the sessional examinations are

displayed in the departmental notice boards for the students. This ensures students understand how they performed and where they can improve. Transparent feedback encourages growth and a better understanding of the assessment process.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

By having a transparent, time-bound and efficient grievance mechanism, institutions can ensure that students' concerns regarding internal examinations are addressed promptly and fairly. The system should involve clear communication, timely resolution and an efficient process that ensures students feel their concerns are taken seriously, fostering trust and confidence in the examination system. There is a Grievance and Redressal cell within the college. If anyone has grievances related to internal examination he may consult with the cell. Every department conducts sessional examinations as per the tentative time schedule mentioned in the university academic calendar. The marks of sessional examinations are displayed in the departmental notice board. The students are given freedom to enquire their marks if the marks are not up to their expectations. Moreover answer scripts of the sessional examinations are shown to the students so that they will be aware of their mistakes and score better marks in future. Proper weightage is given on attendance. At the end of every month students are informed about their attendance in classes. If any student fails to attain required percentage he may be charged as non-collegiate or dis-collegiate.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.moranmahilamahavidyalaya.ac.in/index_page_details.php?page=0033&title=committee

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Both teachers and students are aware of the programmes and course outcomes are essential for fostering a cohesive and effective learning environment. The institution clearly documents the program outcomes and course outcomes for each program and course offered. These documents detail what students are expected to achieve by the end of the program or course and guide both teaching and learning strategies. At the beginning of the academic session the Principal of the college convenes staff meeting to discuss about the course outcomes and take follow up action accordingly. Moreover, an orientation programme is conducted to inform the students about the components of curriculum and evaluation system to be followed. The college follows the framework of the curriculum of three years undergraduate B.A. (Honours and Non-honours) and four years FYUGP programme designed by its affiliated university. The programme outcomes for B.A. course offered by the institution are clearly mentioned in the syllabus. The faculty members of the college participate in various seminars, workshops and faculty development programmes relating to curriculum revision and evaluation process.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Program Outcomes and Course Outcomes is an important component of evaluating the effectiveness of an academic program. The institutions employ a variety of methods and tools to assess whether the students have achieved the desired outcomes. The teachers measure and record the performance of the students in the light of the specific course outcomes through a continuous evaluation process. For evaluating this, some internal assessment techniques are adopted like-sessional examination, seminar, group discussions, home assignment, viva-voce, debate and project etc. The

department of Education and Communit Science has practical paper in its curriculum. Internal assessment is done in the practical paper too. External Examiners are appointed by the university to evaluate each student by conducting practical examinations and taking viva-voce. The department of Education conducts project work. The project reports are evaluated by the external examiner as appointed by the university. End semester examination is conducted at the end of the semester by its affiliated university consisting 80% marks for each paper. This examination measures the attainment of the courses. Result is analyzed and recorded by each department in every semester.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

126

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.moranmahilamahavidyalaya.ac.in/index_page_details.php?page=245&title=student-feedback-report

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

16

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The academic year 2023-2024 at Moran Mahila Mahavidyalaya was marked by a variety of events, workshops, and seminars designed

to enhance student development and academic excellence. The IQAC, in partnership with different departments, organized a Student Sensitization Programme on Career Opportunities and the National Education Policy (NEP) on 27th April 2023, guiding students on future career paths. Notable wellness initiatives included World Environment Day celebrations, a Yoga Workshop, and an Awareness Programme on Ragging, all aimed at promoting student well-being and safety. Cultural and social awareness activities included the staging of Jorouroua Poroja (11th August 2023) and the Anti-Ragging Week, reinforcing community values and discipline. The college also emphasized physical fitness through National Sports Day celebrations and an Inter-College Taekwondo Competition. Academic collaborations flourished with a Workshop on the FYUGP Programme and Teacher Exchange Programmes. Community welfare initiatives like the Amrit Briskha Andolan, Swachhata Shramdaan, and a Voter Awareness Campaign reflected the institution's commitment to societal development. Overall, the year was a balanced mix of academic, cultural, wellness, and social initiatives, fostering holistic growth and awareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

33

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

200

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

10

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

1. The institution has 24 classrooms, 3 laboratories, and 2 conference halls which are spacious and well equipped with LED monitors, projector, whiteboard, and Wi-Fi connection, along with the usual teaching learning aids.
2. All departments have their computers to carry out academic and examination-related work.
3. The Department of Education has a psychological practical laboratory.
4. The Department of Community Science has a Practical Laboratory.
5. Made provisions of separate rooms and spaces for various cells and committees including IQAC, NSS, and Women Cell,

- etc. for scholastic, co-scholastic, and filed activities.
6. The institution has a practice room for Yoga to nurture practices for the healthy body, mind, and soul of the students and also of the teaching and non-teaching staff of the college.
 7. All the conference rooms are adequately furnished and equipped with necessary tools like sound system, podium, projector, screen, whiteboard and Wi-Fi, etc.
 8. The institution has 21 numbers of computers for students.
 9. Has a computerized library providing easy access to books, journals, e-resources under NLIST, spacious reading rooms, reference sections, journal and magazine back volumes, Xerox and printing facility, drinking water, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.moranmahilamahavidyalaya.ac.in/index_facility_details.php?page=239&title=ict-enabled-classroom

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for Cultural activities:

1. 1 nos. spacious and well-equipped Auditorium which accommodates approximately 400 spectators.
2. Availability of practice halls.
3. Maintains a store of modern and traditional cultural instruments such as Harmonium, Tabla, Dhol, Flutes, etc.
4. Has an adequate sound system.

Facilities for Sports and games (indoor and outdoor):

1. 1 nos. of Badminton court.
2. Space for Volleyball courts.
4. Has a field in which students carry out various sports

activities including running, javelin throw, shot-put, etc.

5. Offered the field to practice sports like cricket, Kho-Kho, Kabaddi, football, and volleyball for girls. Also impart training in Kho-Kho, Volleyball, Football, etc. through the instructor.

6. Provides sports equipment for football, cricket, Chess, Carom board, Table Tennis, Badminton, Volleyball, shot put, Javelin, Discus Throw, skipping, etc.

7. Availability of a well-equipped gymnasium facility with instructor.

8. Appointed instructors to guide students in sports activities including volleyball, football, etc.

Facilities for Yoga Centre:

1. A well-equipped Yoga center.

2. Certificate course in Yoga.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.moranmahilamahavidyalaya.ac.in/index_facility_details.php?page=0045&title=indoor-games-and-fitness

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://moranmahilamahavidyalaya.ac.in/index_facility_details.php?page=239&title=ict-enabled-classroom
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1396570

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

1. Have a central library and 8 departmental libraries.
2. Regularly subscribed to the INFLIBNET N-List designed the state-of-the-art library automation software known as SOUL.
3. The library committee monitors the Library Management System and looks after the facilitation of books, materials, etc.
4. The library conducts membership registration and return/issue of books in automation mode.
5. The library provides Xerox and printing facilities at an affordable price.

6. Subscribed reputed periodicals and newspapers like Assam Tribune, Yojana, Kurukshetra, Frontline, Competition Success Review/Refresher, Prantik, Pratiyogita Darpan, Prakash, Dainik Janambhumi, Amar Asom, Dainik Agradoot, etc.
7. Preserved subscribed journals, national and regional newspapers, and other such items in year-wise binding volumes.
8. Made provisions of spacious reading rooms for students and faculties.
9. Covered under CCTV surveillance.
10. Book Bank facility for poor students.
11. Question bank facility

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.moranmahilamahavidyalaya.ac.in/index_facility_details.php?page=0044&title=library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

124979

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

125

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1. Has increased the number of internet connectivity provided by JIO Fiber and AIRTEL Fiber.
2. Has a computer laboratory.
3. Every department has been provided with a laptop to carry out the departmental activities.
4. One classroom in each department is equipped with an LED Monitor and Wi-Fi Connection.
5. Online platforms like Whats App, Google Classroom, Google Meet, and Zoom are used for online teaching whenever and wherever necessary.
6. The library of the college is equipped with Library management software SOUL and Wi-Fi.
7. Study materials are provided in WhatsApp groups.
8. Admission, library and financial works have been done using

IT facilities.

9. The college website is used for the dissemination of information.

10. Academic and administrative work have been done using email and WhatsApp for making things paperless.

11. Procure anti-virus packages and update them periodically.

12. Installation of CCTV cameras

13. Online admission, examination form fill-up, and Affiliated university registration

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

21

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**2178177**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Gymnasium: The College has a well-equipped gym maintained by Bulu Mohan, sports instructor. The gym activities are done by the students under the guidance of the instructor.

Games & Sports: For Games & Sports there is an established system. The college has an Indoor Stadium and a playground with essential games & sports equipment. The game instructor gives instruction to the students in Games & Sports.

Library: The library is managed through SOUL software and Wi-Fi connection. The library has started digitization, internet, and other necessary facilities for full utilization.

Yoga centre: Has an add-on course on yoga. Yoga classes are performed in the morning at Indoor Stadium and Girls' Common Room.

Laboratory: The Department of Education & Department of Community Science has their departmental laboratory and maintained by the departments themselves.

Computer Laboratory: The college has a computer laboratory with Wi-Fi connection and is maintained by Parakhmoni Sonowal, Assistant Professor of Computer Science.

The college has a Purchasing Committee which makes decisions on

purchasing of things.

The Construction Committee of the college makes decisions on various construction-related work.

Other Cells and committees like the Academic Committee, Library Committee, IQAC, Canteen Committee, Hostel Committee, Examinations Committee, and Admission Committee, to mention a few, play active roles in maintaining and utilizing physical, academic, and other facilities in the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.moranmahilamahavidyalaya.ac.in/index.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

511

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by

the institution / non- government agencies during the year**1**

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://www.moranmahilamahavidyalaya.ac.in/index_page_details.php?page=0055&title=self-financial-course
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

20

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

13

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

7

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

8

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has facilitated students' representation and engagement in various administrative, co-curricular and extracurricular activities. Here is a brief account:

1. There is an elected active student council namely Moran Mahila Mahavidyalaya student union.

2. Students' union organize annual sport activities, fresher's social, farewell, Teachers' Day, student exchange, street plays as well as celebrate national/internationally important days as per guidelines of college authority.

3. The members of students Union have been given representation in IQAC and other academic and administrative bodies including alumni association, Grievance Redressal Cell, Anti- Ragging Committee, Anti-sexual harassment Cell, etc.

4. The members of student council involve at decision making and execution level in the programmes of IQAC.

5. The student union has actively co-operated and also participated in all student centric activities initiated by IQAC such as career counseling and guidance and other training programmes, workshops, seminars etc.

6. The student union has also taken part in NSS programmes, extension activities, and flood relief activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

7

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered alumni association named Moran Mahila Mahavidyalaya Alumni Association. The association contributes significantly to the academic and other developments through their services. Here is a brief outline of the serves:

1. The Alumni Association actively collaborates with the institution in various programmes.

2. There is an alumni office in the college premise where the alumni discuss their future course of action for every event of the college. The meeting of the association is held regularly.

File Description	Documents
Paste link for additional information	https://moranmahilamahavidyalaya.ac.in/index_page_details.php?page=48&title=alumni-cell
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the college is to upgrade and strengthen women's education among the backward and rural population of the neighboring villages, tea gardens, and every corner of the region.

The Director of Higher Education, Assam controls and monitors the institution. Further, the college follows UGC guidelines to maintain academic discipline.

The Governing Body of the college supervises the smooth functioning of the administration and academic well-being. It is the apex decision-making body regarding the policy and planning of the college.

The Principal and the Vice-Principal take care of the governance of the college with the assistance of the teaching and non-teaching staff. The authority makes decisions regarding new infrastructure and ensures better facilities for the students. The college maintains different funds whose accounts are maintained with separate passbooks and the accounts are audited by a certified Chartered Accountant as well as Govt. Auditors.

The IQAC of the institution takes care of the regular planning and execution of all the quality initiative and quality assurance initiative measures adopted and implemented in the institution.

The teachers are appointed in various cells and bodies of the college to maintain a smooth academic atmosphere in the institution.

File Description	Documents
Paste link for additional information	https://www.moranmahilamahavidyalaya.ac.in/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has taken up various measures for decentralization and participative management of the college, such as

1. Appointed a vice-principal to oversee academic and administrative functions.
2. The Governing Body consists of members from all the stakeholders and it acts as the nodal administrative body of the college with the Principal acting as its Secretary. All the activities relating to academic, administrative, and other allied areas are planned and approved by the Governing Body based on the government policies, current needs, feedback, and representations from the different stakeholders.
3. Constituted different Committees and Bodies including the Construction and Purchase Committee, Examination Committee, Career Counselling and Guidance Cell, Canteen Committee, Research Committee, Library Committee, Grievance and Redressal Cell, etc.
4. Formed a Construction and Purchasing Committee for construction and purchasing activities.
5. Constituted IQAC as per guidelines of NAAC.
6. The college has a Students' Council to exercise their democratic rights.
7. Offer opportunities for teachers to participate in academic and administrative decision-making processes.
8. The Alumni Association of the college is actively

involved and conducts some programs from its end.

9. Conducted regular meetings with teaching, non-teaching, and respective committees.
10. Guardians meetings are conducted to maintain a healthy relationship with guardians.

File Description	Documents
Paste link for additional information	https://www.moranmahilamahavidyalaya.ac.in/index_page_details.php?page=0020&title=governing-body
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. The college authority encourages faculty members to organize seminars, workshops, symposia, faculty development programs, etc. for professional development.
2. Emphasises publication in UGC CARE-listed journals.
3. Regular academic audit
4. Introduce innovative processes in teaching-learning.
5. Continue imparting quality teaching and Using ICT tools.
6. Encouraging field trips for experiential learning.
7. Continue providing N-List and digital library facilities.
8. Green and Clean Campus.
9. Promoting skills and extra-curricular activities.
10. Sports as a thrust area.
11. Leaves are granted to teaching and non-teaching staff for participating in professional development programs. Besides, there exist regular government welfare schemes like maternity leave, childcare leave, earned leave, etc.
12. The Teachers' Unit of the college steps forward in providing mental and financial support to anyone if needs arise. Inter-institutional linkage is established by allowing the faculty members to visit various institutions as resource persons.
13. The authority of the institution encourages students to get involved in extension programs like student seminars, field visits, student exchange programs, and other co-curricular activities, etc. under the guidance of the faculty, in order to make the knowledge and skills acquired purposeful.
14. Providing career guidance and placement services.

15. Moreover, student Feedback forms were given to the students and then collected to take follow-up action in every academic session.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.moranmahilamahavidyalaya.ac.in/index.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institutional bodies function effectively and efficiently. Here is given a brief account:

1. The college has well-defined policies and procedures for administrative setup. For academic programs and other matters including administrative, it follows the guidelines of Dibrugarh University, DHE, Assam, UGC, RUSA, NAAC, AHSEC, etc.
2. The Governing Body (GB) functions as the administrative and decision-making body while the Principal acts as the Drawing and Disbursing authority. Numerous other cells and committees like IQAC, Women Cell, NSS, Admission, Construction and Purchasing Committee, Canteen Committee, Grievance & Redressal Cell, Anti-Sexual Harassment Cell, Hostel Committee, etc work in tandem with each other.
3. Other bodies like the Students' Union, Alumni Association, and Teachers' Unit also play vital roles in administrative and academic functioning.
4. For the Library, the Assistant Librarian is assisted by the Library Committee.

Appointment and Service Rules

1. The appointments of the college are done as per guidelines of the DHE, Govt. of Assam.
2. The promotion of the teaching and non-teaching staff is done as per guidelines of the DHE, Govt. of Assam, and UGC (wherever applicable).

File Description	Documents
Paste link for additional information	https://moranmahilamahavidyalaya.ac.in/page_news_category.php?c=dHdNUXEvY2E5YVJYRT_hjTTJGN3p1Zz09
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. The institution offers all kinds of leave facilities for the welfare of the teaching as well as non-teaching staff. Leaves are granted to teaching and non-teaching staff for participating in professional development programs.
2. The college encourages seminars, workshops, symposia, etc to promote academic and faculty development.
3. The Teachers' Unit steps forward in providing financial support to its staff members and students if the need arises.
4. Fee waiver/concession to the needy and deserving students.
5. Faculty members and non-teaching members are delegated to participate in the programs organized by the government

and other social organizations. The college has regular government welfare schemes like maternity leave and child Care Leave.

6. Has a canteen with a hygienic atmosphere and provides food at a subsidized rate.
7. Clean drinking water at multiple places in the campus.
8. Sophisticated gymnasium facility for sound physics of students.
9. Car parking facility for teaching and non-teaching staff
10. Staff Common Room
11. Library facility
12. Wi-fi facilities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

1. The institution has a performance appraisal system to assess the quality of the faculty where the teachers submit their Self-Appraisal along with supporting documents in a given format to

IQAC in soft and hard copies.

2. The IQAC makes an assessment of the progress made by the teacher in the respective year. Appropriate measures whenever required are taken accordingly.

3. Regular sitting is organized by the authority with the HOD's regarding the stock of syllabus progression of classes. At the beginning of each academic session, the teachers are allotted their courses to be taught and the number of classes by the HODs.

4. The HODs, Vice-Principal, and IQAC ensure that the classes and courses are covered by the teachers duly along with the submission of the course completion certificate at the end of every semester.

5. The students' feedback plays a significant role in ensuring the performance of the teaching staff. The IQAC analyses the feedback statistically. Feedback reports are submitted to the Head of the institution who in turn places them in the Governing Body for discussion and necessary action. These feedback reports also help in preparing the Annual Confidential Report of the teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college maintains a transparent financial management system. The institution conducts internal audits regularly. The institution has conducted both internal and external financial audits for both government and non-government funds. The institution has conducted internal audits in various aspects like the General Fund, Library Fund, Building Fund, Welfare, Students Aid, Games, Union, Common Room, Fees, Development of Hostel, UGC, and other grants received from state and central government from time to time. External audits on construction

and other grants, as well as income and expenditure of internally generated funds, have also been done through Chartered Accountants.

The institution maintains a Casebook, Lesser Books, Pasting Files, utilization certificates wherever necessary, and salary statements of employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

360000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. For its overall development, the institution applies to different bodies like state government, nongovernment, UGC, Oil, ONGC, etc.

2. The institution has a well-strategized resource mobilization policy in place.

3. A tentative budget is prepared for allocating funds to different heads like library, gymnasium, academic, building, sports, cultural development, Students' Aid, infrastructure, etc. All fees/fines collected by the college administration

through bank challans are deposited under the respective heads of accounts.

4. The institution has been acting as a cashless campus since 2018. All payments are made through cheques by the Principal of the college, subject to the approval of G.B. All the cheques are A/c payee, to maintain transparency. In case of any purchases, quotations are invited from established firms.

5. A Construction Committee is constituted by the Governing Body to look after all construction-related works. Tenders are invited from reputed construction firms. A comparative statement of the tenders is prepared by the said committee and as usual, the lowest bidder with the requisite criteria is considered.

6. Earning from selling various plastic waste and other scrap materials.

7. The college also runs its self-financing courses, such as Beautician, Computer DTP, Yoga, Communicative English, and Clothing Construction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. The IQAC has been formed as per the guidelines of NAAC.
2. The IQAC has contributed to institutionalizing the quality assurance processes for curricular, co-curricular, infrastructure, student support, values, etc. by various methods.
3. The IQAC has initiated the mentor-mentee system in each department of the college as per the NAAC Guidelines, for assurance of quality in classroom teaching, helping out the slow learners, and promoting the fast learners.
4. The IQAC has initiated and facilitated the creation of a learner-centric environment conducive to quality education and faculty maturation. The IQAC organized

workshops on academic themes for the benefit of the students as well as teachers.

5. IQAC also maintains documentation of the various programs and activities leading to quality improvement in the institution like NSS activities, seminars, research activities, etc.
6. IQAC has coordinated with the Career Counselling and Guidance Cell, National Service Scheme, Eco club, etc. in carrying out extension
7. activities. It has given thrust on introducing and using ICT tools to make the teaching-learning process interesting and student-friendly.
8. IQAC & Library Committee has emphasized the optimum use of library resources under INFLIBNET N-List.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

A brief account of the teaching-learning review and evaluation process through the IQAC setup is given below:

1. Students are given awareness about course outcomes through an induction program, prospectus, etc.
2. The academic calendar is followed accordingly.
3. Class routine and Lesson plan are prepared.
4. The IQAC makes arrangements for feedback responses from students annually.
5. Documentation of the various programs and activities leading to quality improvement.
6. Providing a sound Learner-centric environment conducive to quality education and faculty maturation.
7. The IQAC has initiated the mentor-mentee system in each department promoting interactions between the student and the faculty members. It helps in gauging the learning levels of the students and to take appropriate steps in this regard. Organises workshops, talks, and symposiums on quality-related themes.
8. The IQAC looks after the development of quality culture

in the college through discussion with the teachers in the staff meeting.

9. Preparation of AQAR as per guidelines and parameters of NAAC, to be submitted to NAAC
10. Introduction of new add-on courses for skill enhancement
11. Has given the stress of the extensive use of ICT in the teaching-learning process.
12. Attendance of students in classes is closely monitored.
13. N-List provided E-resources and other library facilities are offered at its best.

File Description	Documents
Paste link for additional information	https://www.moranmahilamahavidyalaya.ac.in/index_page_details.php?page=0021&title=igac
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.moranmahilamahavidyalaya.ac.in/index.php
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

1. The institution is specially for girl's students
2. Observed International Women Day
3. Celebration of International Girl's Child Day
4. Organized awareness programme on Menstrual Hygiene and Prevention of Breast Cancer organized by Women's Studies and Development Cell, Moran Mahila Mahavidyalaya and JJM Hospital, Dibrugarh, held on 10th August, 2023
5. Observed World Aids Day and awareness programme on HIV AIDS.
6. Placing of First Aid boxes in campus.
7. Facility of Women's Hostel in the campus.
8. Installation of Sanitary Pad Vending Machine and an Incinerator for disposal of sanitary napkins of women's hostel boarders.
9. Provided a well equipped Girls' Common Room.
10. Provisions for separate toilet facilities for girls and faculties.
11. Facilitation of gymnasium
12. Appointed a Night Chowkidar for hostel boarders.
13. Sports facilities like football, Volleyball and Kabaddi playing ground, equipment, etc.
14. Installation of CCTV cameras in the campus and security for hostel boarders.
15. Covered the entire campus by boundary wall as a safety measure.
16. Formation of Anti Ragging & Anti-sexual harassment cell
17. Running Add-on courses like Beautician, Computer DTP, Clothing Construction, Yoga, Gymnasium, and Communicative Skill as approved by Dibrugarh University to empower girl students and increase employability.
18. Organized Career guidance programme on 9th August, 2023

File Description	Documents
Annual gender sensitization action plan	https://www.moranmahilamahavidyalaya.ac.in/index_page_details.php?page=247&title=committee-reports
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.moranmahilamahavidyalaya.ac.in/index_page_details.php?page=247&title=committee-reports

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has facilities for the management of the following types of degradable and non-degradable waste. Here is a brief report of the facilities:

Facilities for management of degradable waste:

1. The institution has a well-maintained drainage pattern to channelize both solid and liquid waste and ensure hygiene for one and all.

2. The institution has made provisions for installation of dustbins to collect solid waste and all the collected solid wastes are taken eventually to dumpsite for disposal.

4. The institution has also made provisions for hygienic toilet

facilities as part of the management system.

5. Also, the degradable wastes produced in the hostel have been used for pigs as feed.

Facilities for management of non-degradable waste:

1. The institution through a Committee identifies non-degradable waste produced in the campus and sells the non-degradable waste to eligible vendors for generation of income.

2. The institution has made provisions for maintaining the non-degradable waste like e-waste and dumps such waste in a room as part of management.

3. The scrap devices are sold to local scrap dealers.

4. Single use items like plastic cups, plates have been replaced with reusable steel glasses and dish, ceramic cup and plate set, etc.

5. The degradable waste produced in the hostel is taken away for pigs as feed.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Cultural inclusivity:

1. The institution is in a place where different communities like the Ahoms, the Mishing, Sonowal Kachari, Chutia, Tea tribe, etc. reside. Therefore, the institution seeks to promote harmony amongst students of various communities.
2. In annual college week, cultural procession, Food Mela, Fashion Competitions, Add-on course like Clothing Construction (Knitting Cutting), and other cultural programmes, students are given scopes to represent their respective cultures including food habits and traditional weaving practices.
3. Organize classical and traditional dance competition, folksong competition, etc.

Regional inclusivity:

1. Promoted regional inclusivity.
2. Enrolment of students from different districts and regions.
3. Acknowledge regional festivals, attires, and occasions.

Linguistic inclusivity:

1. Since the institution is in a multicultural zone, therefore thrust has been given to maintain linguistic inclusivity among the stakeholders.
2. Along with regional languages particularly Assamese other widely used languages such as Hindi and English are encouraged.
3. An Add -on course on Communicative English has also been introduced.

Communal, Socio-Economic, and Other Diversities:

1. Caters to students of diverse communities, religions, and socio-economic backgrounds.
2. Celebration of various communal festivals like Saraswati Puja and Bahag Bihu.
3. Provision of Student Aid Fund for financial assistance.
4. Celebrate various days of national and regional importance.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution has made efforts to sensitize students and employees regarding constitutional obligations. Following is a brief Account:

Sensitization towards constitutional values, rights, and Duties:

1. Formation of the student union is held through a free and fair election process.
2. This exercise sensitized students about their democratic rights and encourage them to select leaders with conscience.
3. Selected members of the student's union body must take 'oath' subsequently as part of Indian Democratic system.
4. Many decisions are made in consultation with students.

Sensitization towards constitutional Duties and Responsibilities:

1. To promote national unity and harmony, numerous days and events of national and regional importance like Republic Day, Independence Day, Voter's Day, Constitution Day, Rastriya Ekta Divas, Gandhi Jayanti, etc. are observed.
2. Organized Amrit Kalash Yatra in connection with Mera Mitti Mera Desh programme on 13th October, 2023 and Chunav Pathsala on 1st April, 2024
3. The curriculum and the extra-curricular activities promote moral values, duties, responsibility, human rights, environmental consciousness, ethics, etc.
4. Regularly organizes popular talks, training, and awareness programmes.
5. Has also installed poster, wall writing in different places of the campus about voting rights, individual dignity, national unity, harmony, etc.

Above all the institution has sensitized both the student and employees about constitutional values, rights, duties, and responsibilities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to

B. Any 3 of the above

monitor adherence to the Code of Conduct
Institution organizes professional ethics
programmes for students,
teachers, administrators and other staff
4. Annual awareness programmes on Code
of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates different national and international commemorative days, events, and festivals in every academic year. Here is a brief account for 2023-24:

1. Celebration of pre independence day on 14th August, 2023 and organized events like extempore speech, quiz and patriotic songs competition
2. Celebration of Independence Day and felicitation to Mr. Jagar Chandra Dutta, Retired Warrant officer, Indian Air Force
3. Republic Day
4. Teachers' Day
5. Death anniversary of legendary singer and Bharat Ratna late Dr. Bhupen Hazarika year on 5th November, 2023.
6. Constitution Day
7. National Voters' Day
8. National Sports Day on 29th August, 2023
9. Silpi Divas in commemoration of Jyoti Prasad Agarwal on 17th January, 2024
10. Rabha Divas in commemoration of Bishnu Prasad Rabha
11. Saraswati Puja
12. International Women's Day
13. International Day of Yoga

14. International Girl's Child Day
15. World Environment Day
16. World Aids Day
17. Amrit Kalash Yatra in connection with Mera Mitti Mera Desh on 13th October, 2023
18. Rastriya Ekta Divas
19. Voters Awareness Day on 4th March, 2024
20. "For 1 hour of Shramdaan for Swachhata" on 1st October, 2023
21. College Establishment Day on 8th July, 2023
22. Celebration of Freshers Social on 11th August, 2023
23. New India Literacy Programme on 23rd November, 2023
24. Chatra Divas on the birth anniversary of Bodofa Upendra Nath Brahma

Thus, the institution commemorates and observes various significant days and events in every academic session.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Encouraging Sports as a Career opportunity

Objectives

Enhance physical and mental well-being, and foster teamwork, and collaboration.

Principle:

Encouraging Participation in intra-college and inter-college tournaments, sports fests, and recreational activities.

Context

Opens doors to professional sports careers, coaching, and fitness-related professions.

The Practice

- Facilitating practice of various sports and appointment of Sports Instructor
- Offer add-on course on Gymnasium (Weightlifting & Power Lifting)

Success

- Participated and achieved 6 medals in Inter College Weight Lifting, Power Lifting and Best Physique (Men), competition under Dibrugarh University held in Barpathar College from 23rd to 25th December, 2023.
- Organized Dibrugarh University Inter College Taekwondo (Men/ Women) Competition 2023-24.

2. Offers Add-on course

Objectives

The course is to offer as short-term programs, so student can learn these skills at their own pace alongside regular coursework.

Principle

Provide practical skills from which students can explore areas outside their core discipline.

Context

Provide practical skills and employability skills at a very reasonable fee.

The Practice

College offers 6 add-on courses such as Yoga, Clothing Construction, Computer DTP, Beautician, Gymnasium, and Communicative English as approved by Dibrugarh University

Success

Total 223 numbers of students are admitted in these add-on

courses .

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution serves to be more dedicative towards the wellbeing of the neighboring community. The faculty members deeply enroute themselves towards this noble cause by carrying out various programs that includes awareness about protecting the environment, cleanliness drives; awareness about health hazards; donation drives to the needy etc. Following is a brief portrayal of a few such programs conducted by the college-

1. Student Sensitization Programme on "Career Opportunities & National Education Policy (NEP), 2020" organised by the college in collaboration with the Assam Royal Global University on 27-04-2023.
2. Awareness programme on Ragging organized by Anti Ragging Committee of the college on 02-08-2023.
3. Career Guidance by sponsored by Takshashila School and Civil Services on 09-08-2023.
4. Awareness programme on "Menstrual Hygiene and Prevention of Breast Cancer" organized by JJM Hospital, Dibrugarh on 10-08-2023 in the college.
5. Workshop on "Implementation on FYUG Programme Under NEP-2020 in Dibrugarh University" on 17-08-2023.
6. Plantation drive under Amrit Brikshya Andolan by the students and faculties of the college on 17-09-2023.
7. Swachhta pledge taking, cleanliness drive at Moranhat Railway Station on 29-09-2023 by NSS unit and Yova Tourism Club of the college.
8. New India Literacy Programme organized by the college to impart education in the nearby village on 23-11-2023.
9. Visit to "Weaving and Readymade Garment Co-operative Society Ltd" by the students in continuation of MOU on 15-03-2024.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To conduct programme on NEP and FYUGP.
2. To organize special lecture programmes
3. To organize awareness programmes on AIDS, Mental Health, and Examination related Stress management.
4. To introduce new Add-on courses especially locally relevant.
5. To associate with local industries.
6. To conduct extension programmes for community outreach.
7. To conduct Career Counselling Programmes.
8. To organize awareness programme on environmental protection and biodiversity conservation.
9. To emphasize on skill enhancement and personality development of students.
10. To create a research ecosystem.
11. To encourage blended learning and enrolment in SWAYAM/MOOCs courses.
12. To conduct FDP, Seminar, Workshop, Training Programmes, and Conferences for the faculties and administrative staff.
13. To continue promoting sports as a career avenue.
14. To establish a skill development center